

Board Minutes

The Trustees of the Bedford Public Library held their regular monthly meeting on Wednesday, July 3, 2013 with the following members present: Noer, Tribolet, Dowling, McLearn, Lentell, Schaub, Mary Dowis, and Tanya Wyckoff, librarian. Mary was welcomed to the group as the new trustee replacing Karen Wyckoff.

A motion was made by Dowling and seconded by Lentell to approve the agenda. The minutes of the last meeting were read and approved with the correction of the name Jeremiah Ambrose as the owner of ABC Plumbing and Electric.

The new bills were reviewed. A motion by Tribolet and seconded by Dowling to approve the bills be allowed were made. Motion carried. The financial reports were reviewed and a motion to approve the reports was made by McLearn and seconded by Lentell. Motion carried.

ABC Plumbing and Electric had presented the librarian two estimates for the addition of smoke alarms and exit lights with labor at \$45 @ hr. Tribolet moved, seconded by McLearn to accept the bid with the lighted exit signs with a cost of \$281. 00. Motion carried.

Tanya had also received a bid for storm windows for the basement windows from Akin Bldg. Center at a cost of \$1479 + tax if applicable. No action was taken at this time as she is waiting on a bid from another source.

The revised rules as developed by the director for rental of the library basement were reviewed by the group. McLearn moved, seconded by Dowling to approve them. Motion carried. These must be read and signed by the person responsible for renting the space.

Tanya has developed a set of emergency response plans for the library in case there would be a need for such at any time. Each trustee is to review the booklet and be ready with comments at the next meeting.

The librarians have been weeding out the middle school and high school book section of the library as many of these books were 30-40 years old. A number of these books had not been checked out for 20+ years. One of the jobs of a librarian is to maintain a circulation of new books which requires removing outdated materials which are no longer being used. Different suggestions were made as to what might be done with books which had been removed but no action was taken.

Tanya has been in touch with the school art teacher and they have agreed that the library would be a wonderful place to display art work completed in school art classes. This would not only brighten up the student area but also draw potential patrons in to view the work. On another matter Wyckoff spoke of her desire to consider a long term project of replacing the flooring which is becoming loose and torn in areas.